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DEUTSCHE SCHULE GERMAN SCHOOL
WASHINGTON D.C.

community Volunteering Integrity

Membership Meeting of the German School Society Washington, D.C.

School Year 2007/2008
June 4, 2008
postponed due to inclement weather to
June 9, 2008

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Mission Statement

The German School Washington, D.C. offers its students a challenging, multi-lingual and cross-cultural learning environment, as well as a strong community committed to social and personal responsibility, integrity, diversity, respect and autonomy. Our teaching philosophy incorporates technological, scientific, cultural, social and pedagogical developments to help our students meet high expectations, reach their fullest potential and become mature global citizens.

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Agenda

- Welcome
- Preliminaries
 - Determination of Quorum
 - Adoption of Meeting Agenda
 - Appointment of Secretaries
 - Adoption of Minutes of first Membership Meeting in 2007/2008
- Reports and Proposals by the Board
- Elections
- Reports
 - Head of School
 - Parents' Association
 - Friends of the German School
- Other Proposals and Miscellaneous
- Announcement of Election Results

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Reports and Proposals by the Board

- Fundraising and Public Relations:**
 - Presentation of Feasibility Study Results
- Building:** Status of Building Projects
- Budget:**
 - Fiscal Report 2006/2007
 - Auditor's Report
 - Discharge of Board for Fiscal Year 2006/2007
 - Presentation of Budget Proposal 2008/2009 including fee structure and vote
 - Appointment of Auditor
- Legal:**
 - Vote on Board's Proposal to Amend the By-laws of the School Society

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Fundraising Öffentlichkeitsarbeit

Dr. Gunter H. Rütter
Linda Cadigan, Cargill Associates

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Fundraising 2007/08

(Annual Fund, Major Gifts, Endowments)

- **Bullis School** (development office staff: 11)
Annual Fund (Spenden zur Unterstützung des Schulhaushalts): Approx. \$ 1 million
Bullis Gala 2008: \$ 250,000
Total Endowment (zweckgebundenes, angelegtes Spendenkapital): \$ 13 million
- **Norwood School** (development office staff: 6)
Annual Fund: \$ 850,000
- **Sidwell Friends School** (development office staff: 15)
Annual Fund: \$ 8 million
Endowment: \$ 6 million
"Call Us Friends" Capital Campaign: By now \$ 47 million accomplished (goal: \$ 56 million, campaign convalesces 70+ persons)
- **German School Washington, DC** (development staff: 1/2)
Annual Fund: \$ 4,000
Endowment: The Professor Dr. Hugo and Herta M. Mueller Foundation: Annual fund \$ 140,000 (dedicated to the library)
Dollars for Scholars (Giant, Safeway, Target): \$ 3,000
Grants: \$ 2,400
Friends: \$ 29,100

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Report Building Committee

Christine Toetzke

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Schedule New Building as of June 2008

- Documents submitted to Montgomery County: May 2008
- 1st Board of Appeals Hearing: October 2008 at the earliest
- End zoning process: presumably March/April 2009
- Permits received: June 2009
- Start of construction: Summer 2009

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Overview Budget / Costs New Building

Overall budget:	\$10.0 million
Financed from:	
Reserves and Dev. Fee:	\$ 2.7 million
Loan:	\$ 6.8-7.3 million
Possible grant Germany:	\$ 0.5 million

Slight cost escalation due to site location and 2 stories plus Silver LEED, but within mandate of the membership assembly

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Expenses to Date

Expenses as of end of May 2008: \$ 0.59 million

Architects (US and German):	\$360,000
Lawyers:	\$111,000
Project management:	\$ 66,000
Studies:	\$ 57,000
(Traffic, Civil engineering, Geologist, Environmental)	

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Remodeling Main Building 2010/2011

Overall Budget:	\$1-2 million
Financed from:	
• Trust Fund:	\$ 1 million
• Poss. grant Germany	\$ 1 million

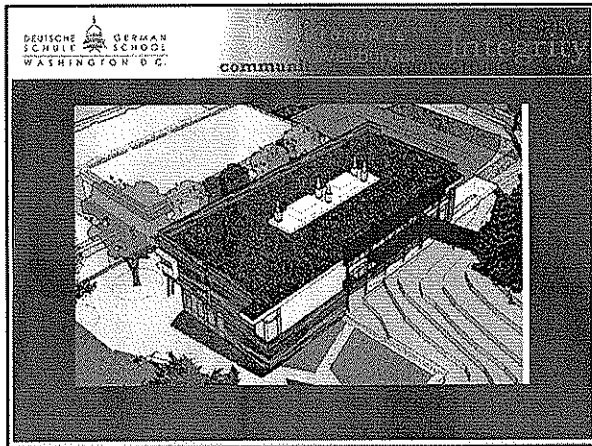
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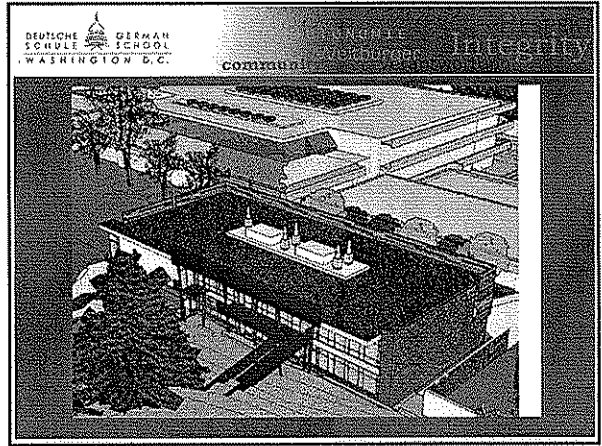
Energy Efficiency Measures

- School to participate in German Federal Properties Energy Conservation Program
- Start this year with energy-analysis of existing building (main, kindergarten and gym) by an external consultant

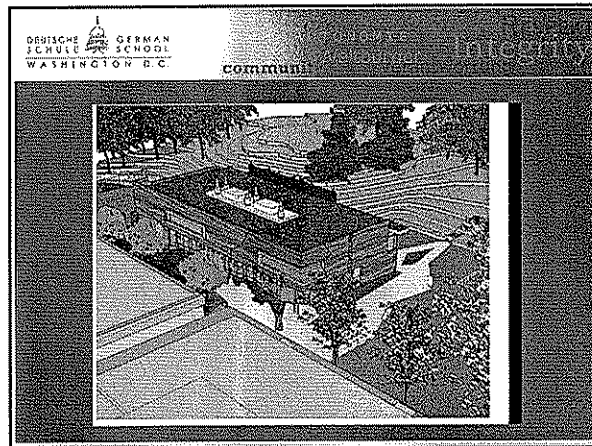
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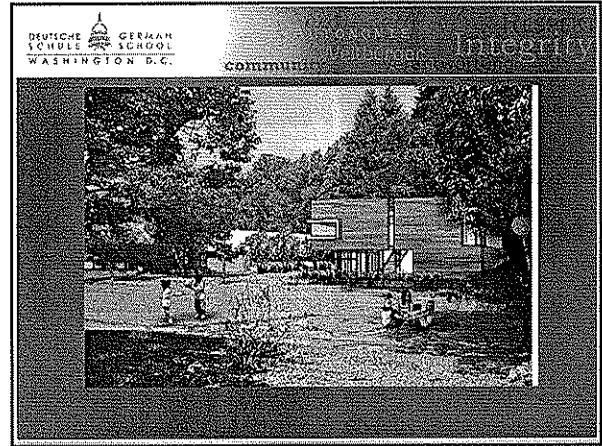
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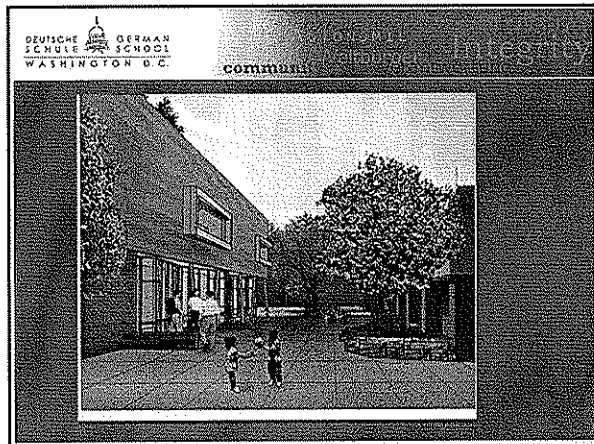
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Elementary School / Cafeteria

- Finalization: November 2007
- All expenses : \$1.67mio., financed from reserves and school development fee

(0.08 mio. below projected budget)

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Bus System

- Bus survey positive results
- Greatest concerns around fees and safety
 - Safety belts not recommended by the National Coalition for School Bus Safety, compartmentalization instead
 - Praise, wishes and concerns were relayed to bus department
- Bus routes examined by University of Maryland students
 - Potential time and load distribution improvements need to be explored further
 - Stopping at every home would increase drive time beyond one hour maximum

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Parking

- Proposed Changes
 - Dedicated parking areas for students/teachers
 - Upper parking lot reserved parking only
 - Vacating drop-off zone in the morning enforced
- Changes Required by Traffic Management Plan
 - Registration of license plates to enable enforcement of rules
 - Staff on-site to supervise

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Finances

Sybillie Young

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Report Fiscal Year 2006/2007

- Solid result at a net surplus of 14,500 USD
- Preparation for construction projects (cafeteria and new building) fully covered by school development fee

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Auditor's Report and Discharge of the Board for the Fiscal Year 2006/2007

Mr. Sven Wechsung
German Embassy, Washington, D.C.

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Election of Auditor for the Fiscal Year 2007/2008

Mr. Thomas Meindl
German Embassy, Washington, D.C.

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Current Financial Situation

- Fundraising perspectives uncertain
- Construction projects to be financed from reserves, credit, trust funds, and grants from Germany
- Reserves not available to cover losses in the coming years
 - Rigorous respect of budgets necessary
 - Build up reserves

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community values

Current Budget 2007/2008

Expenditures for construction projects 100% according to plan

- From reserves 1.2 Mio. USD
- From school development fee 634,000 USD

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community values

Current Budget 2007/2008

Cost Center 1 (School except nursery school)

- Balanced at an projected net surplus from operations (not including construction) of USD50,000
- Higher income due to favorable exchange rate Euro/USD, higher number of students than expected
- Higher expenditures due to additional investments (computers for library), SEIS, continued education, unforeseen HR costs

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community values

Current Budget 2007/2008

- Cost Center 3 (bus) projected deficit USD34,000
- Cost Center 4 (nursery school) projected deficit USD146,000
- Cost Center 5 (German Language Classes) projected surplus of USD34,000
- Cost Center 6 (Board) projected surplus of USD6,300
- Cost Center 7 (Year Book) projected surplus of USD350
- Cost Center 8 (Cafeteria) projected surplus of USD9,000

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Proposed Budget 2008/2009

- Far from our „dream budget“
- Effort to keep tuition increase reasonable
- Focus on most needed items and items that have been postponed from this year (ES soccer field)
- Many desirable investments are NOT covered (furniture music room, remodeling cafeteria bathrooms, computer equipment, counselor for elementary school)

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Proposed Budget 2008/2009

Planned expenditures include

- USD146,000 for building and maintenance measures (ES soccer field, greentop, reforestation)
- USD65,000 for IT support
- USD20,000 for financial audit
- USD20,000 for legal audit
- USD15,000 for life-skills program
- USD15,000 for fundraising activities

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Proposed Budget 2008/2009

Necessary Fee Increases

- 7% increase in school tuition
- 15% increase in pre-school tuition
- 7% increase of after-care fees
- 5% increase of bus fees
- Increase of bus contribution to USD300

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Fee Comparison German Schools in USA

	New York	Silicon Valley	San Francisco	DSW
Pre-school half day		10.450	12.600	6.540
Pre-school full day		15.250		9.530
1-4	13.150	12.600	14.500	10.440
5-8	14.450	14.200	15.750	11.000
9-12	15.450	15.600		11.670

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Proposal to Change the By-laws of the School Society

Change #2:

(11) The duties of the membership meeting are... To vote on any proposals of the Board that were sent to the members [delete: with the invitation to the membership meeting] at least three weeks prior to to the membership meeting. Proposals of the Board that are submitted at a later date can only be debated or voted upon with the approval of the majority of the members present.

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Elections: Presentation of the Candidates for Board Elections

Election Committee:
Katja Brandt
Wilma Geef
Francesca von Grebmer

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Head of School Report 2008

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Accomplishments

- All Abiturienten (Graduates) passed the exam
- Grade Average comparable with the top results from the German Federal States
- High standards confirmed by German authorities
- Award from the German Physics Association
- Near 100% success rate in grade progression
- 8th Place in the National Geographic Competition for German Schools Abroad
- High acceptance of German School applicants at North American universities and colleges

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Accomplishments

- Appr. 180 events besides the normal classes
- Successful performances by our musicians
- Our theater groups received enthusiastic response
- First professional art exhibition
- Our athletes gain excellent places
- GLC: again raising student numbers

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School Development – Structure

- Improved links between different sections of our school
- Development of high school structure
 - "Reifeprüfung"
 - DIAP
- Kindergarten (Pre-K)

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School Development – Quality

- SEIS+
- Peer Review
- Further Training
- Committees
- Guidelines for Quality and Certification (as set by Germany)
- Quality of physical surroundings

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School Life

- School as Team
- Friends
- School Festival/Summer Festival

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**Report from
Parents' Association**
Rainer Koehler
President

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**Report from the
Friends of the German School
(FROGS)**
Maya Wittwer
President

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**Other Proposals and
Miscellaneous**

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Thank You!