

# FRIENDS of the German International School

8617 Chateau Drive, Potomac, MD 20854,  
 friends@giswashington.org



## FUNDING REQUEST: Projects/Field Trips/Events

### 1. Applicant

Name of Applicant	
Applicant is:	<input type="checkbox"/> Teacher/Employee <input type="checkbox"/> Student <input type="checkbox"/> Parent <input type="checkbox"/> GISW Body/Committee (please name): _____ <input type="checkbox"/> Other: _____

### 2. Application

Type of Application	<input type="checkbox"/> First-Time <input type="checkbox"/> Repeat
Short description of request: (Please use additional page for further details)	

### 3. Assessment of Application by Applicant

The request ... (possible to indicate more than one)	<input type="checkbox"/> Serves the education of the students <input type="checkbox"/> Benefits many students <input type="checkbox"/> Contributes to the sustainable improvement of the educational environment <input type="checkbox"/> Cannot be financed from other sources <input type="checkbox"/> Complies with the purpose of the GISW
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## Costs

### Projects/Field Trips/Events

	Short description	Number of participants	Travel costs per person	Admission per person	Total costs

#### 4. Assessment of the Funding Request by School Management/ Administration

The School Management supports the application   <p style="text-align: right;"><b>Date:</b> <b>Signature Head of School:</b></p>	<input type="checkbox"/> Yes  <input type="checkbox"/> No, because: _____  _____ _____
The School Management will contribute an amount from the School's budget or other sources:   <p style="text-align: right;"><b>Date:</b> <b>Signature Head of Administration:</b></p>	<input type="checkbox"/> Yes: In the amount of: \$ _____  <input type="checkbox"/> No  _____ _____

#### 5. Requested Funding

The applicant requests:	<input type="checkbox"/> Full funding
	<input type="checkbox"/> Partial funding in the amount of: \$ _____

**Funds have to be spent within 4 months of approval, latest by the end of the current school year. If it takes longer to complete the project, you need to reapply!**

**Date/Signature of Applicant** \_\_\_\_\_

Attachments: \_\_\_\_\_

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Approved by „FRIENDS” Board:            Yes            No

Date/Signature of Chair: \_\_\_\_\_

Applicant notified on: \_\_\_\_\_

