

FRIENDS of the German International School

8617 Chateau Drive, Potomac, MD 20854,
 friends@giswashington.org



FUNDING REQUEST: Purchases

1. Applicant

Name of Applicant	
Applicant is:	<input type="checkbox"/> Teacher/Employee <input type="checkbox"/> Student <input type="checkbox"/> Parent <input type="checkbox"/> GISW Body/Committee (please name): _____ <input type="checkbox"/> Other: _____

2. Application

Type of Application	<input type="checkbox"/> First-Time <input type="checkbox"/> Repeat
Short description of request: (Please use additional page for further details)	

3. Assessment of Application by Applicant

The request ... (possible to indicate more than one)	<input type="checkbox"/> Serves the education of the students <input type="checkbox"/> Benefits many students <input type="checkbox"/> Contributes to the sustainable improvement of the educational environment <input type="checkbox"/> Cannot be financed from other sources <input type="checkbox"/> Complies with the purpose of the GISW
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Costs

Purchases

	Purchase description	Type	Manufacturer	Dealer	Total costs
Offer 1 (estimate)					
Offer 2 (estimate)					

4. Assessment of the Funding Request by School Management/ Administration

The School Management supports the application <p style="text-align: right;">Date: Signature Head of School:</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No, because: _____ _____ _____
The School Management will contribute an amount from the School's budget or other sources: <p style="text-align: right;">Date: Signature Head of Administration:</p>	<input type="checkbox"/> Yes: In the amount of: \$ _____ <input type="checkbox"/> No _____ _____

5. Requested Funding

The applicant requests:	<input type="checkbox"/> Full funding
	<input type="checkbox"/> Partial funding in the amount of: \$ _____

Funds have to be spent within 4 months of approval, latest by the end of the current school year. If it takes longer to complete the project, you need to reapply!

Date/Signature of Applicant _____

Attachments: _____

Approved by „FRIENDS“ Board: Yes No

Date/Signature of Chair: _____

Applicant notified on: _____

