
TUITION ADJUSTMENT PROGRAM (TAP)

formerly Financial Aid

The German International School Washington D.C. provides need-based tuition adjustment (formerly financial aid) to members of the community who qualify. All information in the application is kept strictly confidential and ONLY members of the Tuition Adjustment Committee have access to this information. We utilize an independent third party, Financial Aid for School Tuition, (FAST), in making award decisions. FAST provides the School with need-based financial aid analysis which is based on the Washington Metropolitan area cost of living and ensures that the process for establishing financial need adheres to nationally established standards. The School encourages all families to submit an application if they feel they qualify.

To apply for tuition adjustment, please follow the link to FAST on our website: **ADMISSIONS > Tuition Adjustment Program**. Grants are made for one school year only. Therefore, you must re-apply each year.

The FAST process is self-guided. You may navigate in and out of the program, allowing you to partially complete an application and return to it later. The charge for the application is \$45, which needs to be paid by credit card when the application is submitted.

After submitting the online application, you will be required to mail or upload your 2019 Federal and State tax returns with all schedules and W-2s. If you do not have your 2019 returns, please provide your 2018 tax returns and your 2019 W-2. If you do not file tax returns in the US, please provide documentation, which supports your financial status and include a letter from your employer with your rate of pay (and that of your spouse if he/she works). Awards typically range from 10% to 40% of tuition. The maximum amount for Preschool is \$4,000 per student.

Regarding voluntary unemployment or under-employment (e.g. parent returns to school, decision to stay at home with school-age children), GISW will impute income at the current US Minimum Wage for the State of Maryland of \$11.00 per hour, which equals approximately \$22,880 per year. This amount will be added to your reported income when determining qualification for an award. Certain parents who are caring for very young children, a disabled child or elderly relative may qualify for an exemption.

These documents should be mailed or uploaded to: (please include the school's name on the outside of the envelope)

FAST Processing
ISM (German International School Washington D.C.)
1316 North Union Street
Wilmington, DE 19806-2594

FAST provides phone support 24 hours a day every day and also provides online email support if you have any questions with the FAST application process. Their phone number is 877.326.3278. Their email support is accessed through the online portal link.

All TAP applications must be submitted by **March 15, 2020**. The application includes an opportunity to provide any additional information you would like the committee to consider. GISW will email decisions by April 10, 2020. After receiving your award decision, you may ask the Committee to perform a second review if you believe there was an error. Should you decide, based upon the award decision, to withdraw your student's enrollment, you may do so by April 17, 2020 and will be released from the related tuition obligation. Since TAP funds are limited and demand is high, late filing of materials may result in not receiving a grant. Any application received after the deadline will be accepted for review only. Aid may be awarded if funding is still available. Please note that if you experience a change in financial circumstance during the school year which changes your ability to make tuition payments, you may reapply to have your award amount reviewed.