

Federal Republic of Germany Office of Defense Administration, U.S.A. and Canada

11150 Sunrise Valley Drive • Reston, VA 20191 • U.S.A.

Vacancy Advertisement No. 10/23

“CDL Driver” with the German Armed Forces Command United States and Canada, Dulles, VA

File reference	Your contact	Phone	E-mail	Date
RP 2 - 10/23	Mr. Knoll	+1 703 390 3125	BWVStUSACAPersonal@bundeswehr.org	11/15/2023

The German Armed Forces Command United States and Canada is seeking to fill, at the earliest possible date, the position of a “CDL Driver” in Dulles, VA. This is a 40 hours per week position.

Responsibilities:

- Transport persons and materiel in all types of government vehicles (no GVWR limit)
- Service and maintain government vehicles in compliance with applicable regulations
- Serve as person in charge of load safety
- Assist with administrative office work, e.g. maintain driving records and make appointments with authorized repair workshops
- Serve as deputy to the head of the driving subsection

Qualification requirements:

- U.S. commercial driver license (CDL) class “B”, including “air brake” and “passenger” endorsements

Desirable:

- Good proficiency in German, both written and spoken

Personal requirements:

- Valid U.S. residence and work permit
- Passing a security vetting as well as a background check
- Passing a DOT physical
- Passing a drug test before employment
- Willingness to undergo training and professional development
- Willingness for on-call duty even on weekends
- Willingness to complete duty trips outside regular weekly working hours and on weekends
- Willingness to complete multi-day duty trips outside the D.C. area



**FEDERAL REPUBLIC OF
GERMANY
OFFICE OF DEFENSE
ADMINISTRATION,
U.S.A. AND CANADA**

RP 2 HUMAN RESOURCES

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- Ability to work in a team and reliability

The terms of employment, employer-provided benefits as well as duties of the employee will be in accordance with the Employment Agreement and the Policies and Procedures Manual for locally hired employees at Bundeswehr offices and agencies in the United States.

The starting salary in this position is \$4,079.85 gross per month (German *Entgeltgruppe 5* based on 40 hours/week). Benefits include group health insurance, paid holidays, sick leave and paid vacation. Interested personnel already employed with the Bundeswehr in the United States may inquire about the salary at Human Resources RP 2.

The hiring process will entail a background check and a level 1 security vetting, since the workplace is located in an aviation security area pursuant to the German Aviation Security Act. By submitting their application, applicants give their consent to undergoing the background check and the security vetting. Failure to pass the security vetting will result in automatic termination of employment.

Please include in your application a detailed résumé (including all previous employment), copies of your references as well as certificates of your vocational trainings and/or professional experience. Applicants who do not have U.S. citizenship or a permanent resident card must provide proof of their valid work permits. The Bundeswehr is unable to provide sponsorship. For organizational reasons, please provide a valid e-mail address and a daytime telephone number in your application.

Please note that the FRG ODA USA/CA will only consider complete applications received before the deadline. Only those applicants selected to be invited for an interview will be contacted. Interviews are expected to be scheduled for **mid December**.

Kindly submit your application by USPS or e-mail to the following address no later than **November 28, 2023**:

Federal Republic of Germany Office of Defense Administration,
U.S.A. and Canada
- Human Resources (RP2) -
11150 Sunrise Valley Drive
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BWVStUSACAPersonal@bundeswehr.org
+1 703-390-3125 or -3127 (Mr. Knoll/Ms. Tahmas)

For the Director

Fabian Knoll