

Job Posting

The German International School Washington D.C. is looking for:

Assistant Facilities Engineer

Who we are:

The German International School Washington D.C. is a leading international school in the Washington DC metro area. For over 60 years, GISW has been teaching children from preschool through twelfth grade. Aside from being the first MINTEC certified school in the USA, GISW offers a U.S. High School Diploma as well as a German International Abitur (DIA) to its students.

OPENING:

Immediately

GENERAL INFORMATION:

Hours: Monday – Friday, 8am - 5pm, with 1-hour lunch. Three or four Saturdays per year.
Pay Range: \$30.58 – \$36.63/hour

DESCRIPTION:

- Along with the Facilities Engineer and the Facilities Manager, responsible for maintenance of the buildings internal systems and equipment
- Assists in the maintenance and proper functioning of all electrical and mechanical systems, heating and cooling systems, roofing and irrigation systems throughout the buildings and grounds. Responsibilities include but are not limited to:
 - Plumbing, including installation of appropriate pipes, valves, sinks, steam traps, etc.
 - Facility repairs, including lights, doors, bathrooms, etc.
 - Equipment replacements, including motors, switches, fans, transformers, valves, filters, heaters, etc.
- Assist with construction, including storage rooms, cabinets, dry wall repair, etc.
- Assists in the supervision of outside vendors/contractors in connection with works being carried out on campus.
- Reports to the Facilities Engineer and/or the Facilities Manager daily about technical problems and proposed solutions.
- Daily duties include but are not limited to:
 - Maintain safety requirements
 - HVAC DDC oversight
 - HVAC equipment checks
 - Mechanical room checks
 - Maintenance work and other duties as required
 - Opening school buildings for regular school operations
- Supports the Facilities Engineer
 - Maintain a daily work log
 - Follow a preventative maintenance program established by the Facilities Engineer/Facilities Manager

	○ Carry out duties and priorities assigned by the Facilities Engineer/Facilities Manager ○ Assist in snow removal; assist as necessary in preparation for and response to weather related concerns ○ Assist the Maintenance Technician as directed by Facilities Engineer/Facilities Manager ● Ensure sound safety and maintenance practices ● Carry 2-way radio at all times; respond to calls in a timely manner; ensure that radio charges overnight ● Maintain licensing as necessary to maintain the equipment and as directed by the Facilities Engineer/Facilities Manager ● Participates in mandatory training ● Additional duties as assigned
REQUIREMENTS:	● Hold a current Third Class Stationary Engineer license in the state of Maryland. ● Proficient in using Tridium Niagara digital controls and HVAC BAS systems. ● Minimum of 3 years' experience working with hot water boilers, centrifugal & air-cooled chillers, FCUs, and related equipment. ● Trade skills or handyman experience in changing out HVAC motors, electrical appliances, and wiring, plumbing, welding, drywall, painting, and other related tasks. ● Competent in using computer applications such as Excel spreadsheets, Word documents, and messaging platforms like Outlook and Teams. ● Proficient in English, with strong spoken, written, and reading skills. ● Self-proficient in managing multiple tasks and issues simultaneously. ● Demonstrated ability to work effectively in a team environment. ● Experience working in a school setting is preferred but not required. ● Authorization to work in the US for any employer.
BENEFITS:	● Health, Dental and Vision Insurance ● Generous Paid Time Off (E.g. Vacation, Sick, Personal) ● Paid Holidays ● Employer paid Disability and Life Insurance ● Retirement Plan with generous employer match *Benefits vary depending on employment status*
To Apply:	Please submit your application to jobs@giswashington.org.

The German International School Washington D.C. does not discriminate on the basis of race, color, religion, national or ethnic origin, sex, marital status, age or disability in the administration of its hiring, educational policy, admissions, financial aid practices, or of its athletic and other school-administered programs.