

## Job Posting

### MAINTENANCE TECHNICIAN

**Who we are:**

The German International School Washington D.C. is a leading international school in the Washington DC metro area. For over 60 years, GISW has been teaching children from preschool through twelfth grade. Aside from being the first MINT-EC certified school in the USA, GISW offers a U.S. High School Diploma as well as a German International Abitur (DIA) to its students.

The German International School Washington D.C. is seeking a Maintenance Technician for its bilingual Preschool to 12<sup>th</sup> grade school located in Potomac, MD. This position reports to the Facilities Manager.

**OPENING:**

Immediately

**GENERAL INFORMATION:**

The Maintenance Technician is responsible for a variety of facilities, infrastructure, furniture assembly, equipment maintenance and repair tasks at the semi-skilled level. This position interacts with faculty, staff and vendors. This position is full-time and non-exempt.

General working hours: Monday through Friday, 9am - 6pm with a one-hour lunch break

Pay range: \$25.28 - \$32.30 per hour

**DESCRIPTION:**

- Perform basic handyman maintenance as needed for upkeep of the buildings, equipment and furnishings, including electrical, carpentry, drywall repair, painting and plumbing
- Moving, assembling and breaking down of furniture, shelves, cabinets, etc.
- Monthly routine preventative maintenance checks of all buildings and equipment, both indoors and outdoors
- Secure each building and turn on its alarm
- Event/function set ups and take downs
- Assist with snow removal/salting and other weather-related concerns
- Driving errands and supply runs with school vehicle
- Additional duties as assigned

<p><b>REQUIREMENTS:</b></p>	<ul style="list-style-type: none"> <li>• High school diploma, GED or equivalent strongly preferred</li> <li>• Trade/Job related certifications highly preferred</li> <li>• At least 2 years of experience in general maintenance work, HVAC experience a plus</li> <li>• School or non-profit experience preferred</li> <li>• Ability to use technical equipment, including email communication, Microsoft Teams and ticketing systems communication</li> <li>• Ability to start, stop and return to complete work as needed</li> <li>• Driver’s license required, CDL a plus</li> <li>• Flexibility and willingness to work evenings and Saturdays on occasion</li> <li>• Excellent customer service skills</li> <li>• Excellent communication skills</li> <li>• Proficiency in English required, proficiency in German not required but is a plus</li> <li>• Position is subject to fingerprint based background check</li> <li>• Authorized to work in the United States for any employer</li> </ul>
<p><b>BENEFITS:</b></p>	<ul style="list-style-type: none"> <li>• Health, Dental and Vision Insurance</li> <li>• Vacation Leave</li> <li>• Personal Leave</li> <li>• Sick Leave</li> <li>• Paid Holidays</li> <li>• Employer paid Disability Insurance</li> <li>• Retirement Plan with generous employer match</li> </ul> <p>*Benefits may vary depending on employment status*</p>
<p><b>TO APPLY</b></p>	<p>Please submit your application to <a href="mailto:jobs@giswashington.org">jobs@giswashington.org</a>.</p>
	<p><i>The German International School Washington D.C. does not discriminate on the basis of race, color, religion, national or ethnic origin, sex, marital status, age or disability in the administration of its hiring, educational policy, admissions, financial aid practices, or of its athletic and other school-administered programs.</i></p>

May 1, 2026